University of Mumbai



Re-accredited A++ Grade (CGPA 3.65) by NAAC Grade I University status awarded by UGC M. G. Road, Fort, Mumbai – 400 032

• Web Site : <u>www.mu.ac.in</u> • E-mail : <u>hrdc.recruitment@mu.ac.in</u> • Telephone : 022-68320093/94

Advertisement No.: UoM/HRDC/03/2025

ADVERTISEMENT FOR ENGAGEMENT OF GRADUATE / DIPLOMA APPRENTICES UNDER THE APPREENTICES ACT, 1961 WITH THE APPRENTICESHIP RULES, 1992, AS AMENDED FROM TIME TO TIME

University of Mumbai invites Online Application from eligible Graduate / Diploma holders for undergoing One Year Apprenticeship training under the Apprentices Act, 1961 with the Apprenticeship Rules, 1992, as amended from time to time. This training will be governed by Board of Apprenticeship Training, Western Region (BOAT-WR).

Sr. No.	Name of the Post	No. of post	Stipend per month
1	Finance and Accounts Assistant	15	Rs.9000/- for Graduate
2	Lower Grade Stenographer	04	&
3	Jr. Engineer (Civil)	06	Rs.8000/- for Diploma
4	Jr. Engineer (Electrical)	02	-
5	Law Assistant	04	(The Honorable Vice Chancellor,
6	Lab Assistant	10	University of Mumbai has the
7	Library Assistant	02	authority to increase the stipend of
8	Electrician	05	efficient candidates.)
9	Carpenter	04	canuluates.)
10	Plumber	03	
11	Mason	10	
12	Driver	04	
13	Multi Task Operator	25	

Sr. No.	Name of the Post		Minimum Educational Qualification
		i)	Who possess a degree of any Statutory University in Commerce faculty.
1	Finance and Accounts Assistant	ii)	Preference will be given to Tally, Typing and MS-CIT Certificate holders.
		i)	Who possess a degree of any Statutory University in any faculty.
2	Lower Grade Stenographer	ii)	Preference will be given to Stenography (English & Marathi) Certificate holders.
3	Jr. Engineer (Civil)		Who possess a degree or diploma in Civil Engineering of any Statutory Board or University.
4	Jr. Engineer (Electrical)		Who possess a degree or diploma in Electrical Engineering of any Statutory Board or University.
		i)	Who possess a degree of any Statutory University in Law faculty.
5	Law Assistant	ii)	Preference will be given to Typing and MS- CIT Certificate holders.
		i)	Who possess a degree of any Statutory University in Science faculty.
6	Lab Assistant	ii)	Preference will be given to Typing and MS- CIT Certificate holders.
		i)	Who possess a degree of any Statutory University in Library Science.
7	Library Assistant	ii)	Preference will be given to Typing and MS- CIT Certificate holders.
8	Electrician		Who possess a Diploma in Electrician
9	Carpenter		Who possess a Diploma in Carpentry
10	Plumber		Who possess a Diploma in Plumbing
11	Mason		Who possess a Diploma in Mason
12	Driver		Who possess a degree of any Statutory University with valid Motor Vehicle driving License
13	Multi Task Operator	i) ii)	Who possess a degree of any Statutory University in any faculty. Preference will be given to Typing and MS- CIT Certificate holders.

1) Minimum Educational Qualification:

2) AGE & NATIONALITY :

Age limit will be followed as per Apprenticeship Rules & "ONLY INDIAN NATIONALS NEED APPLY"

3) DURATION OF TRAINING:

The duration of Apprenticeship training will be for a period of one year as per Apprenticeship (Amendment) Act 1973.

4) **PREVIOUS TRAINING & EXPERIENCE:**

Candidates who have already undergone or are currently undergoing apprenticeship under Apprentices Act 1961 with the Apprenticeship Rules, 1992, as amended from time to time in any Government or Public Sector or Private industrial organization are not eligible to apply.

Candidate should not have undergone Apprenticeship Training elsewhere.

Candidate should not have work experience of one year or more.

5) SELECTION OF PROCEDURE:

Candidates fulfilling all the above mentioned eligibility criteria will be called for Interview. Shortlisting of candidates will be done based on the percentage of marks obtained in the basic prescribed qualification and Interview.

6) **REGISTRATION AND SUBMISSION OF APPLICATIONS:**

a) Candidates are first required to register in the web portal of NATS 2.0 (National Apprenticeship Training Scheme) using the link given below

Student registration url : <u>https://moenats.aicte-india.org/student_register.php</u>.

b) After completing enrollment / registration as Apprentices, the candidates have to apply to the respective posts through the NATS 2.0 portal against seats notified by University of Mumbai (ID No./Registration Number of University of Mumbai in NATS Portal is WMHMCS101412).

Procedure for student enrollment as Apprentice in NATS 2.0 Portal and Procedure to apply for Apprenticeship training in University of Mumbai may be seen at **Annexure-I** given along with this advertisement.

c) In case of any issues / queries related to NATS portal, you may please contract Board of Apprenticeship Training (BOAT) (Western Region), Mumbai, as the NATS portal is instituted by BOAT.

Upon completion of the Apprenticeship period, University of Mumbai shall have no obligation to offer employment to such apprentices nor can an apprentice claim right for employment on the grounds of completion of Apprenticeship

d) University reserves the right to fill up or not to fill the advertised post/s OR to alter, modify, cancel the entire advertisement.

7)	IMPORTANT DATES :		
	Commencement of Online Application	:	29/03/2025
	Last Date of Online Application	:	17/04/2025

INCOMPLETE/ERRONEOUS ONLINE APPLICATION AND LATE APPLICATION RECEIVED AFTER DUE DATE WILL BE REJECTED. No further communication in this regard will be entertained. CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION.

for any clarification candidates may contact via e-mail id : <u>hrdc.recruitment@mu.ac.in</u>

Sd/-**Registrar** University of Mumbai.

Place : Mumbai Date : **29/03/2025** Annexure - I

NATIONAL APPRENTICESHIP TRAINING SCHEME (NATS) 2.0 PORTAL

Portal Functionalities Walkthrough - Students Manual



Contents

Overview	2
Modules & Functionality	2
1. Student Registration	6
2. Student Profile	9
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3.1 Contract Accepted and downloaded	16
4. Student Profile LOCKED	18
Contact Us	19

Overview

National Apprenticeship Training Scheme is one of the flagship programmes of Government of India for Skilling Indian Youth in Trade disciplines. The National Apprenticeship Training Scheme under the provisions of the Apprentices Act, 1961 amended in 1973; offers Graduate, Diploma students and Vocational certificate holders; a practical, hands-on On-the-Job-Training (OJT) based skilling opportunities with duration ranging from 6 months to 1 year.

Modules & Functionality

Students play the critical role in NATS 2.0 Portal of posting apprenticeship advertisements aligned to their manpower requirements. The following modules pertain to the apprenticeship related activities a student is responsible for:

- **Step 1:** Registration
- **Step 2:** Profile filling
- **Step 3:** Apply for apprenticeship available
- Step 4: Application Management
- **Step 5:** Contract creation
- Step 6: Profile Lock
- **Step 7:** Record of progress
- Step 8: Download COP, after successful completion of apprenticeship program.
- **Step 9:** Employment Opportunities

Below is each of these modules elaborated along with screenshots.

Resetting password (upgraded portal)

Step 1: Click on the below link,

https://moenats.aicte-india.org/forgot password student.php

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	Email E-mail	
	Submit 🔿	

Step 2: Enter your email, a password reset email will be received to the email.



Step 3: Open the email and click on the link, and it will be redirected to the password reset page.

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New Password Confirm Password				
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Step 4: From this page, you will be prompted to enter the password two times for confirmation.

Step 5: A success pop-up will appear on screen & the password is shared over your email in return.



Step 6: To Login Visit https://moenats.aicte-india.org/student_login.php , enter your login credentials to login as student.

Student Registration

Students are expected to register on the NATS 2.0 Portal with their preliminary details before they are enrolled in apprenticeship.

Student registration url: https://moenats.aicte-india.org/student_register.php.

Following the above details, student is asked to fill the below details,

- Basic details Name, Father/Mother's name, Aadhar no.
- Educational details Course/Institute details
- Communication information- Address, Mobile no
- Training preference Preferred field/location for apprenticeship
- Bank details

Below are the student registration form screenshots.

Registration form for Students

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	Do you have any work experience of one year or more	Have you passed out through Regular / Part Time / Distance			
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	Gender*	Category *			
	FEMALE	OBC v			
	Aadhar Number(Pattern xxxx xxxx xxxx)*	Upload Aadhar Card (only pdf size < 1MB) *			
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Registration form for Students (cont.)

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Student Profile

Following are the basic details to be filled by student at time of registration:

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The first step basic details – show the details filled in the before filled registration form. The student shall continue to fill their profile.

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Mother's Name *	Father's Name *				
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STEP 2: Education details:

Students need to provide education details like course/college details . The forms would appear in the below format:

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Course Name*	Specialization *
	CHEMICAL ENGINEERING
Student ID (Unique Registration/Roll Number) *	Year of Passing *
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STEP 3: Communication Information

In this address details/mobile details of the student is asked.

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STEP 4: Training preferences

Further, the student needs to update the training preferences such as field and location of apprenticeship.

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STEP 5: Bank details

The students are asked to fill the bank account details, for stipend receiving.

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We assure you that your bank details will not be shared with anyone without your co Please finish the bank accounts details in which you want to get stipend by es	nsent. NATS team will never ask for your Debit Card Bank Account details on phone call	or through any other medium. In case you receive any such request, you are encour	aged to report the matter to us.			
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STEP 6: Profile view and final submit

Scroll down to the end of the page, cross-check the details and click on "SUBMIT" button.

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Contract management by Student

Apprenticeship advertisement on student dashboard

Advertisements show on dashboard in listing way, they can apply to their suitable apprenticeship by viewing the details like,

- 1. Apprenticeship title, description, duration, location, skills required, qualification required to apply.
- 2. After applying, they can check for application status from the application management

Student dashboard with apprenticeship advertisement

Apply against Skills vacancies

Industry Name	Post Title	State	District	Vacancies	Date of Publication	Last Date to Apply	View	Action	Status
Vamsi tech	ECE	ANDHRA PRADESH	VISAKHAPATNAM	10	21-Jul-2022	28-Jul-2022	View		

Student has to accept the contract request from establishment firstly, in order to send request to BOAT for final confirmation.

	tion Manag	-				
		Company			Status	Action
DEHRADUN	UTTARAKHAND	Akash	TITLE	25-Jul-2022		Accept Reject

On acceptance, Contract request sent to BOAT for approval

Apply against Skills vacancies

Industry Name	Post Title	State	District	Vacancies	Date of Publication	Last Date to Apply	View	Action	Status
Akash	TITLE	UTTARAKHAND	DEHRADUN	13	23-Jul-2022	23-Jul-2022	View	Applied	Contract Sent For Approval of Boat
									Þ

3.1 Contract Accepted and downloaded

Contract management by student

After the establishment contract initiation, student has to accept the contract request from establishment firstly, in order to send request to BOAT for final confirmation.

Contract is download by student & engaged into apprenticeship program

BOARD OF PRACTICAL TRAINING (EASTERN REGION)

(An Autonomous Body Under Ministry of Human Resource Development, Department of Higher Education, Government of India)



Block- EA, Sector- I , Salt Lake City, Opp to Labony Estate , Kolkata - 700064

Phone No: 033 - 23370750 / 23370751 Fax No: 033-2321 6814 Email: info@bopter.gov.in

Website: http://www.mhrdnats.gov.in/
APPRENTICESHIP CONTRACT REGISTRATION FORM



APPRENTICE INFORMATION

Name	Gender	Date of Birth	Age		
BITTU KUMAR	м	2003-01-16	19		
Father / Mother Name	Enrollment Number	Caste	PWD		
AJAY MANDAL	1171818025	OBC	N		
Address for Communicatio	n Mobile Number	Email Address		Age 19	
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Name of the Institution / College /University Univ. Regn. Number / DOTE / Month & Year of passing DTE Regn. Number / +2 RegnOctober, 2021 Educational Qualification COMPUTER SCIENCE AND ENGINEERING -COMPUTER SCIENCE AND ENGINEERING

TRAINING DETAILS

NAME AND ADDRESS OF THE EMPLOYER

Akash -

Doranda, Ranchi

RANCHI, JHARKHAND -834002

4. Student Profile LOCKED

1. Once a student contract is created, there profile is locked as they can't apply for any more apprenticeships.

2. If they need any change in profile they need to request BOAT for it.

So, If the student is selected through SEC 22(A), the student is taken as employee into same Establishment after apprenticeship program is finished.

If its SEC 22(B), student can apply to jobs available after the apprenticeship program ends.



Contact Us

Email: <u>natssupport_student@aicte-india.org</u>