



**DELHI TRANSPORT CORPORATION
(A GOVT. OF. N.C.T. OF DELHI)
I.P. ESTATE : NEW DELHI**

DTC INVITES APPLICATION FOR ENGAGEMENT OF DATA ENTRY OPERATOR ON CONTRACT BASIS INITIALLY FOR A PERIOD OF SIX MONTHS AND EXTENDABLE FROM TIME TO TIME BASES ON PERFORMANCE & REQUIREMENT.

S.No.	Name of the Post	Qualification and experience	Monthly Remuneration (in Rs.)	Number of post
1	Date Entry Operator	12 th Standard pass and should possess a speed of not less than 8000 key depressions per hour for data entry work.	On minimum wages as announced by the GNCTD from time to time.	01

Maximum age limit should not be exceeding 35 years for the post mentioned above as on the closing date of receipt of application. Candidates fulfilling the Educational and experience criteria should submit their application / bio-data as per format given below with photocopy of the supporting documents. In the office of **Dy. Manager (PLD-II), Delhi Transport Corporation (DTC) Headquarters, I.P. Estate, New Delhi-110002.** The last date of submission of application **17.03.2025**

Dy. Manager(PLD-II)

13. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
14. In case the present employment is held on deputation basis, please state			
a) The date of initial appointment in parent deptt.	b) Period of appointment on deputation	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent deptt./ organization.

15. Details of enclosures: Attested photocopies of documents in support of the information supplied in above columns, such as, Educational Qualification, Date of Birth, SC/ST/OBC certificate, Experience etc.

16. I hereby declare that all the statements made in the application herein above are true and complete to the best of my knowledge and belief. I undertake that suitable action can be taken against me by the Corporation (DTC) for furnishing false information mentioned herein above.

Place-----

Date-----

Name & Signature of the Candidate